



# CATHOLIC DIOCESE OF ERIE

## CONFIDENTIAL

### TUITION AID APPLICATION FORM FOR THE SCHOOL YEAR 2011 - 2012 FOR ELEMENTARY AND SECONDARY SCHOOLS

#### APPLICATION DUE DATES *All forms must be postmarked no later than the due dates below*

<b>March 1, 2011</b>	Families with Children in Erie Secondary Schools Only Families with Children in Erie Secondary Schools AND Children in Erie Elementary Schools, including Pre-K Children
<b>March 31, 2011</b>	Families with Children in ALL Regional Secondary and Elementary Schools Families with Children ONLY in Erie Elementary Schools, including Pre-K Children

By completing the following application, your children may be eligible for **two separate scholarship programs** offered by the Diocese of Erie. You only need to apply once to be eligible for both scholarship programs, The Bishop's Tuition Assistance Program and the STAR Foundation.

**The Bishop's Tuition Assistance Program** – A needs-based Diocesan scholarship program that helps students attend a **Catholic High and/or Elementary School** in the Diocese of Erie. **(There are no income limitations that apply to this program.)**

**The STAR Foundation** – A separate needs-based scholarship program that provides tuition assistance to students who enroll in either a Catholic High School or a Catholic Elementary School (including pre-K). To be eligible for the scholarship, you must meet the following income guidelines as a resident of the Commonwealth of Pennsylvania. The STAR Foundation was established as a result of The Education Improvement Tax Credit program established by the Commonwealth.

<b>STAR FOUNDATION INCOME GUIDELINES</b>	<b>Number of Dependents</b>	<b>Maximum Income (PA)</b>	<b>Number of Dependents</b>	<b>Maximum Income (PA)</b>
	1	\$72,000	4	\$108,000
	2	\$84,000	5	\$120,000
	3	\$96,000	6	\$132,000

#### READ ALL DIRECTIONS BEFORE BEGINNING TO FILL OUT THIS FORM

1. A **custodial parent, step-parent or guardian** must complete and sign the application form.
2. Complete **one form per family**. If there is more than one child in the family applying for aid, they are all to be included on a single form.
3. Answer items **completely and honestly**. Do not leave any item blank unless it does not apply to the family. Feel free to attach any explanation which may help us better understand your family situation.
4. If projected 2011 income/expenses varies significantly from 2010, you should attach an explanation referring to the appropriate numbered line. It is important that you notify your respective school of your situation.
5. Processing cost for the application is **\$15.00 per family** made payable to Tuition Assistance Program.
6. Information on the form is **confidential**, and will only be used to determine financial need.
7. If Catholic, name of your parish \_\_\_\_\_ City \_\_\_\_\_

#### PLEASE INCLUDE THIS INFORMATION WITH YOUR APPLICATION

- A) A copy of ALL pages of your **2010 Pennsylvania Income Tax Return**, including all schedules. Non-Residents of Pennsylvania should include a copy of your Federal Tax Return. For e-filers and tele-filers, include a copy of the on-line work sheet.
- B) Copies of ALL 2010 W-2s, Schedule C and 1099s for parent/guardian/applicants. No copies will be returned.
- C) The \$15.00 processing fee for this application made payable to Tuition Assistance Program.
- D) **IMPORTANT: If the above items do not accompany this application your application will not be processed.**

# STUDENT AID FORM 2011 - 2012

CIRCLE ONE <b>FATHER</b> <b>STEP-FATHER</b> <b>GUARDIAN</b>	CIRCLE ONE <b>MOTHER</b> <b>STEP-MOTHER</b> <b>GUARDIAN</b>
SOCIAL SECURITY NO.	SOCIAL SECURITY NO.
NAME _____ AGE _____	NAME _____ AGE _____
HOME ADDRESS _____	HOME ADDRESS _____
CITY _____ STATE _____ ZIP _____	CITY _____ STATE _____ ZIP _____
EMPLOYED BY _____ YEARS WITH FIRM _____	EMPLOYED BY _____ YEARS WITH FIRM _____
NUMBER OF PERSONS RESIDING IN YOUR HOUSEHOLD FOR THE 2010-2011 SCHOOL YEAR                      PARENTS / GUARDIANS (    )    OTHER (    )    CHILDREN (    )	

## DEPENDENTS - LIST ALL DEPENDENTS

CHILD'S LAST NAME	CHILD'S FIRST NAME	M.I.	DATE OF BIRTH	SEX	NAME OF SCHOOL FOR 2011-12 CITY	SCHOOL CODE SEE LAST PAGE	GRADE LEVEL FALL 2011
1.	SS # _____						
2.	SS # _____						
3.	SS # _____						
4.	SS # _____						
5.	SS # _____						

Are any of the above listed children attending Catholic Schools identified as Special Needs students?     yes     no  
 If yes, enclose a copy of the Individualized Education Plan (IEP) or other verification as provided by the school.

## PENNSYLVANIA EARNED INCOME

	2010 ACTUAL	2011 ESTIMATED																	
10. Gross <b>Pennsylvania Earned Income</b> during 2010 – Applicants should attach a copy of their W-2s and PA 2010 income tax return																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><b>NO INCOME CODE</b></td> <td></td> </tr> <tr> <td><b>A.</b> Deceased</td> <td>Father/Stepfather/Male Guardian Earned Income .....</td> </tr> <tr> <td><b>B.</b> Retired</td> <td><b>REASON NO INCOME LISTED</b> .....</td> </tr> <tr> <td><b>C.</b> Divorced &amp; remarried</td> <td>Mother/Stepmother/Female Guardian Earned Income .....</td> </tr> <tr> <td><b>D.</b> Separated or divorced and not living with the family</td> <td><b>REASON NO INCOME LISTED</b> .....</td> </tr> <tr> <td><b>E.</b> Disabled or sick</td> <td><b>Other persons contributing to household income: excluding grandparents</b></td> </tr> <tr> <td><b>F.</b> Unemployed</td> <td>RELATIONSHIP TO APPLICANT: _____</td> </tr> <tr> <td><b>G.</b> Stay At Home Parent</td> <td></td> </tr> <tr> <td><b>H.</b> Other: _____</td> <td></td> </tr> </table>	<b>NO INCOME CODE</b>		<b>A.</b> Deceased	Father/Stepfather/Male Guardian Earned Income .....	<b>B.</b> Retired	<b>REASON NO INCOME LISTED</b> .....	<b>C.</b> Divorced & remarried	Mother/Stepmother/Female Guardian Earned Income .....	<b>D.</b> Separated or divorced and not living with the family	<b>REASON NO INCOME LISTED</b> .....	<b>E.</b> Disabled or sick	<b>Other persons contributing to household income: excluding grandparents</b>	<b>F.</b> Unemployed	RELATIONSHIP TO APPLICANT: _____	<b>G.</b> Stay At Home Parent		<b>H.</b> Other: _____		\$ _____ .00    \$ _____ .00  <input type="checkbox"/> <input type="checkbox"/>  \$ _____ .00    \$ _____ .00  <input type="checkbox"/> <input type="checkbox"/>  \$ _____ .00    \$ _____ .00
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<b>G.</b> Stay At Home Parent																			
<b>H.</b> Other: _____																			

## DO YOU OWN ANY OF THE FOLLOWING?

- |                              |                             |   |
|------------------------------|-----------------------------|---|
| <input type="checkbox"/> yes | <input type="checkbox"/> no | <b>BUSINESS</b> – Attach Schedule C or C-EZ (Form 1040)                           |
| <input type="checkbox"/> yes | <input type="checkbox"/> no | <b>FARM</b> – Attach Schedule F (Form 1040)                                       |
| <input type="checkbox"/> yes | <input type="checkbox"/> no | <b>RENTAL PROPERTY</b> – Attach Schedule E (Form 1040)                            |
| <input type="checkbox"/> yes | <input type="checkbox"/> no | <b>S CORPORATION</b> – Attach Schedule E (Form 1040), Form 11205 and Schedule K-1 |
| <input type="checkbox"/> yes | <input type="checkbox"/> no | <b>PARTNERSHIP</b> – Attach Schedule E (Form 1040), Form 1065 and Schedule K-1    |

<b>OTHER INCOME</b>	<b>2010 ACTUAL</b>	<b>2011 ESTIMATED</b>
11. WELFARE INCOME / FOOD STAMPS (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
12. UNEMPLOYMENT BENEFITS (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
13. TOTAL SOCIAL SECURITY, RETIREMENT, INSURANCE, DISABILITY, VETERAN'S BENEFITS received by <b>ALL</b> family members (including children) (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
14. ALIMONY, PLUS CHILD SUPPORT from any other source (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
15. RENTAL INCOME YOU RECEIVE (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
16. MILITARY INCOME (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
17. INTEREST INCOME (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
18. DIVIDEND INCOME (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
19. OTHER INCOME RECEIVED (ANNUAL AMOUNT) (Indicate source) .....	\$ .....00	\$ .....00

<b>OTHER EXPENSES</b>		
20. RENTAL – Amount paid (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
21. MORTGAGE PAYMENT – Amount paid (ANNUAL AMOUNT) (include second mortgage, home equity and loan payments) .....	\$ .....00	\$ .....00
22. INSURANCE AND TAX AMOUNT IF PAID SEPARATELY FROM MORTGAGE (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
23. CHILD CARE COST (Paid by parents) (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
24. GRADE/HIGH SCHOOL COSTS (Paid by parents) (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
25. TRADE SCHOOL/COLLEGE/UNIVERSITY COSTS (Paid by parents) (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
26. STUDENT LOAN PAYMENTS (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
27. CHILD SUPPORT – Amount paid (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
28. <b>ANNUAL MEDICAL EXPENSES</b> (doctor, dental and medicines only) <b>not reimbursed by insurance</b> (If over \$3000, attach an itemized explanation of all medical expenses not reimbursed by insurance) .....	\$ .....00	\$ .....00
29. MEDICAL INSURANCE PREMIUMS PAID BY EMPLOYEE/INDIVIDUAL (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
30. CREDIT CARD EXPENSE PRINCIPAL AND INTEREST (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
31. AUTOMOBILE LOAN OR LEASE PAYMENTS (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
32. AUTO INSURANCE (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00
33. CHARITABLE CONTRIBUTIONS (ANNUAL AMOUNT) .....	\$ .....00	\$ .....00

<b>ASSETS</b>		
34. CHECKING AND SAVINGS ACCOUNTS – List the current amount in accounts held by <b>custodial parents</b> . (Exclude money in any IRA or retirement accounts) .....	\$ .....00	\$ .....00
35. OTHER FINANCIAL ASSETS (Stocks, bonds, mutual funds, CDs, etc.) – held by <b>custodial parents</b> (Exclude money in any IRA or retirement accounts) .....	\$ .....00	\$ .....00

<b>AS OF 12/31/2010</b>	<b>HOME</b>	<b>FARM</b>	<b>OTHER REAL ESTATE</b>	<b>OTHER REAL ESTATE</b>
If owned, year purchased				
Estimated Market Value	\$ .....00	\$ .....00	\$ .....00	\$ .....00
Purchase Price	\$ .....00	\$ .....00	\$ .....00	\$ .....00
Unpaid Mortgage	\$ .....00	\$ .....00	\$ .....00	\$ .....00

If you require more room, please attach additional pages.

## SCHOOL CODES

### CATHOLIC ELEMENTARY SCHOOLS

- 101 Blessed Sacrament School – Erie
- 102 St. Peter Cathedral School – Erie
- 103 DuBois Central Catholic Elementary School – DuBois
- 104 DuBois Central Catholic Middle School – DuBois
- 105 Holy Family School – Erie
- 106 St. John/Holy Rosary  
East Side Catholic – Erie
- 108 Immaculate Conception School – Clarion
- 110 Msgr. Geno Monti School – Farrell
- 111 Notre Dame School – Hermitage
- 112 Our Lady of Mt. Carmel School – Erie
- 113 Our Lady of Peace School – Erie
- 114 Our Lady's Christian School – Erie
- 116 Seton School – Meadville
- 118 St. Bernard School – Bradford
- 119 St. Boniface School – Erie
- 120 St. Boniface School – Kersey
- 121 St. Francis School – Clearfield
- 122 St. George School – Erie
- 123 St. Gregory School – North East
- 124 St. James School – Erie
- 127 St. Joseph School – Lucinda
- 128 St. Joseph School – Sharon
- 129 St. Joseph School – Warren
- 130 St. Leo School – Ridgway

- 131 St. Luke School – Erie
- 132 St. Marys Catholic Elementary School – St. Marys
- 133 St. Marys Catholic Middle School – St. Marys
- 135 St. Michael School – Greenville
- 136 St. Patrick School – Franklin
- 137 St. Stephen School – Oil City
- 138 St. Thomas School – Corry
- 140 Ss. Cosmas and Damian School – Punxsutawney
- 141 Villa Maria Elementary School – Erie

### CATHOLIC SECONDARY SCHOOLS

- 501 Erie Catholic High Schools  
Cathedral Preparatory School  
Mercyhurst Preparatory School  
Villa Maria Academy
- 502 DuBois Central Catholic High School – DuBois
- 503 Elk County Catholic High School – St. Marys
- 504 Kennedy Catholic High School – Hermitage
- 505 Venango Catholic High School – Oil City

### OTHER NECESSARY CODES

- 992 All Public Elementary Schools
- 993 All Public High Schools
- 994 All Colleges and Universities
- 995 All Trade Schools
- 996 Not Attending School

**NOTE** Enter Kindergarten students as grade K • Enter Preschool students as grade P

**PLEASE INCLUDE THIS INFORMATION WITH YOUR APPLICATION**  
Failure to include this information may exclude your family from any tuition assistance.

- A) A copy of ALL pages of your **2010 Pennsylvania Income Tax Return**, including all schedules.  
Non-Residents of Pennsylvania should include a copy of your Federal Tax Return.
- B) Copies of ALL 2010 W-2s, Schedule C and 1099s for individuals listed as parent/guardian/applicants.  
No copies will be returned.
- C) The \$15.00 processing fee for this application made payable to Tuition Assistance Program.

My signature testifies that I believe the information on this form is complete and accurate. *(Please print clearly all information except signatures.)* I declare that the information reported on this form, to the best of my knowledge and belief, is true, correct, and complete. Further, if requested, I agree to send to the Tuition Assistance Program a copy of my 2010 federal income tax return or other verification.

### NOTIFICATION LETTERS MAILED NO LATER THAN JUNE 1ST.

Enclose check for \$15.00 payable to:

**TUITION ASSISTANCE PROGRAM**  
**INQUIRIES AND RESPONSES TO BE DIRECTED TO:**

PARENT'S OR GUARDIAN'S SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

PHONE (HOME): \_\_\_\_\_ PHONE (CELL): \_\_\_\_\_

MAY WE CONTACT YOU AT WORK YES \_\_\_\_\_ NO \_\_\_\_\_ PHONE (WORK): \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	REVIEWED BY: _____
	DATE: _____

**MAIL TO: DIOCESE OF ERIE  
TUITION ASSISTANCE PROGRAM  
PO BOX 8070  
ERIE, PA 16505-0070**